

AGENDA - MEETING OF ROLLESBY PARISH COUNCIL

To be held on Monday 16th September 2024 at 7pm
at Rollesby Village Hall

Councillors are summoned to the above meeting; members of the public and press are invited.

Signed:

Ben Bethell

Ben Bethell
Clerk

Tuesday 10th September 2024

1. ATTENDANCE

To note those present and to consider apologies for absence.

2. DECLARATIONS OF INTEREST

Members are reminded to declare personal and/or pecuniary interests in any items on the agenda in accordance with the Council's Code of Conduct. The Council is asked to consider any requests for dispensations.

3. MINUTES OF PREVIOUS MEETING(S) AND MATTERS ARISING

To approve the minutes of the full council meeting on July 15th and the Complaints Committee meeting on August 15th, and to note any matters arising.

4. PUBLIC FORUM

4.1 To receive a report from County Councillor A. Grant.

4.2 To receive a report from District Councillors A. Grant and L. Mogford.

4.3 To receive a police report.

4.4 To receive questions and representations from members of the public relating to matters on the agenda. 15 minutes maximum with maximum 3 minutes per speaker.

5. PLANNING

5.1 To note an appeal for application 06/23/0880/F (retrospective application for proposed retention of 4 units (6, 6a, 19 and 20) and the erection and/or completion of 3 no. new buildings (Units 9, 10 and 11, 7 in total) on the submitted plan to be used as storage/workshop units and for office use at Hall Farm Business Park Martham Road NR29 5DR) and to consider any additional comments.

6. ADMINISTRATION

- 6.1 To receive the Clerk's Report
- 6.2 Questions to the Clerk
- 6.3 To consider the purchase of a new laptop and associated equipment for the Clerk.
- 6.4 To receive an update about Council vacancies and next steps.
- 6.5 To review Councillor Roles and Responsibilities.
- 6.6 To consider the need for a Council letterhead/logo.
- 6.7 To consider meeting dates until the end of 2025 (including a return to monthly meetings).
- 6.8 To review the Asset Register and Maintenance Schedule.
- 6.9 To consider the Parish Partnership funding scheme.
- 6.10 To consider quotes for a tree survey at King George V Playing Field.
- 6.11 To consider a staffing matrix and agree next steps to recruit a permanent clerk.

7. FINANCE

- 7.1 To review and approve items of expenditure (Schedule of Payments, circulated)
- 7.2 To receive initial thoughts from the Clerk about the 2025/26 budget and precept.

8. OTHER ITEMS FROM THE PUBLIC

- 8.1 To receive questions and representations from members of the public relating to matters NOT on the agenda. 15 minutes maximum with maximum 3 minutes per speaker.

9. ITEMS FOR THE NEXT MEETING

- 9.1 To note the next meeting date, and any items for the next agenda.