

MINUTES - MEETING OF ROLLESBY PARISH COUNCIL

Held on Monday 13th January 2025 at 7pm
at Rollesby Village Hall

1. ATTENDANCE

Cllrs Tacon, Day, Ridout, Thain, Long, Handford and Tate were present.

Clerk – Ben Bethell

13 members of the public and press were in attendance along with Cllr Andy Grant.

Apologies received from Cllr Leslie Mogford.

2. DECLARATIONS OF INTEREST

None.

3. MINUTES OF PREVIOUS MEETING(S) AND MATTERS ARISING

The minutes of the full Council meeting on December 16th were AGREED as an accurate record. There were no matters arising.

4. PUBLIC FORUM

4.1 Cllr Grant spoke about the proposed changes from County, District and Borough to a Unitary Authority. It was noted that Norfolk and Suffolk may combine and that a fast-track application had been submitted. Cllr Grant will stay for an additional year if elections are delayed owing to the plans.

Council tax increases at Borough were noted as £5 and at County as 5%.

A question was raised about the TRO for the extension to the 30mph limit. A TRO notification had been received by the Parish Council but only showed the section south of the current limit. Cllr Grant will investigate.

4.2 No report received from Cllr Mogford.

4.3 No report received from the Police.

4.4 There were no questions from the public.

5. PLANNING

5.1 06/24/0904/F The Council AGREED that they were not happy to receive a retrospective application but that they had NO OBJECTION to the works.

5.2 Cllrs Tate and Handford had attended the recent GYBC Local Plan meeting. A brief update was given but it was not felt that there was nay cause for concern. It is proposed that Community Infrastructure Levy (CIL) will be introduced and that Rollesby would benefit from having a Local Plan.

6. ADMINISTRATION

- 6.1 The Clerk's report was NOTED. The Clerk spoke about peculiarities at GYBC (particularly in respect of the precept request), an issue getting in touch with Target Trees, councillor access to Scribe, and training. It was also noted that the meeting dates this year take account of the Clerk's holidays but that a list of all meetings has been published and meetings will remain on Monday evenings at 7pm.
- 6.2 A question was raised about the tree survey and it was AGREED that the Clerk should contact the next contractor on the list.
- 6.3 One logo proposal had been received and the Council AGREED that, whilst much thought had been given to the design and background, it could be more 'in sync' with the village. It would be nice to see a plough, the church, or a bittern shown. Cllr Tacon will speak with the resident who had supplied the design and see if it could be reworked.
- 6.4 An update was given about training. Councillors are all planning to attend an NPTS training session in due course (Cllrs Ridout, Handford, and Tate have already attended).
The Clerk gave a brief overview of MBTI which aims to show personality types. This allows individuals to be more aware of character traits and also more aware of others' 'types' and preferences. Councillors will look at the website before the next meeting.
- 6.5 It was AGREED that the current Financial Risk Assessment and Health and Safety Policy are still appropriate. The Clerk showed an example of another format and it was AGREED to consolidate both existing documents into the new format over the coming months.
- 6.6 Councillors spent some time reviewing the assets. One bus shelter has now been repaired. The war memorial needs cleaning and the Clerk had obtained a price of £542 plus VAT from a local stone mason who had been recommended for cleaning memorials. A bench at the playing field needs some attention. The planters and flag pole are ok. The old (damaged) laptop will be recycled once the hard drive has been destroyed.
- 6.7 It was AGREED that the Council will buy the projector from Hoveton Community Council for £200. The unit had proven useful to both councillors and the public.
- 6.8 It was AGREED that the Council will call the Annual Parish meeting with a few tweaks aimed at increasing attendance. These changes are:
- write to groups and clubs asking them to attend and give a short (three min) update about themselves and what they're doing.
-ask residents to come prepared to share what improvements they would like to see in the village (e.g. from CIL monies).
- provide tea, coffee, squash and biscuits.
It was also AGREED to ask a local resident to produce a poster to advertise the meeting.

7. FINANCE

- 7.1 The Schedule of Payments (below) was AGREED.

8. OTHER ITEMS FROM THE PUBLIC

- 8.1 It was noted that the hedge behind the bowling green needs cutting. Cllr Tacon will have a look with the bowls club.
Speedwatch was noted and it was agreed to upload some words to the website and Facebook page.
The village fete was discussed. Involvement of the King George V committee will be agreed at a trustee meeting.

9. ITEMS FOR THE NEXT MEETING

- 9.1 Items for the next agenda will include cutting of the hedge on the recreation ground, the cleaning of the war memorial, and steps to ensure that electronic files are better backed-up.

10. CONFIDENTIAL STAFFING ITEM

- 10.1 It was RESOLVED to exclude the public and press.
10.2 The Clerk left the room. It was AGREED not to interview the second applicant owing to their lack of direct clerking experience and their distance from the role. It was AGREED to offer the job to the temporary clerk, Ben Bethell subject to details being agreed at the February meeting. It was AGREED that the Clerk will work 8 hours (to include basic admin for the two village charities) and that enrolment onto a CiLCA course will follow shortly.

SIGNED -

DATE -

Schedule of payments

Date	Item	Value	Regular?	Minute Book
17-Dec-24	B/P to: PKF Littlejohn LLP	£504.00		2024009
27-Dec-24	Direct Debit (ANGLIAN WATER BUSI)	£69.24	REGULAR	
31-Dec-24	Service Charge	£6.00	REGULAR	
02-Jan-25	B/P to: HMRC	£175.94	REGULAR	
02-Jan-25	B/P to: Ben Bethell	£664.00	REGULAR	

To Note

Interest £41.72

To Approve

Bus shelter repairs £120.00
B Bethell - Mileage £9.45

2024018

Initial - _____

Date - _____